

AGENDA

Port Costa Conservation Society Board of Directors Meeting, November 18, 2019

Ridge Greene, Chairman -
Jeff Wilson, Vice Chairman -
Michael Domagalski, Secretary -
Also attending:

Anne Mann, Treasurer -
Suzanne Statler, Financial Secretary -

Meeting called to order at:
Approval of Last Meetings Minutes:
This Month's Agenda:

1. Public Comments

2. Treasurer's Report

- a. Treasurer's reports and statements
- b. Status of increased insurance coverage

3. Chairman's Report

- a. Any items to report

4. Events Report

- a. Power outages during windstorm – anything to report
- b. Halloween dance @School 10/31 – Jeff
- c. Linda Clark memorial event on 11/10 – Suzanne

5. Upcoming Events

- a. Volunteer appreciation dinner on 11/21. Evite has gone out. Anne & Suzanne
- b. LITA volunteers Christmas card making party. Thanksgiving Thurs. & Fri. 11/28-29.
- c. Christmas Party 12/4 – a town event. Music, gifts, decorations. Anne
- d. No PCCS Board meeting in December.
- e. Talent Show 6/20/2020 planning – anything to report. Suzanne & Anne

6. Ongoing Business

- a. Grant work – status and progress. Status of CCF, WW, and Valley grants.
- b. Status of deed restriction
- c. Report on museum & archive organization work. Centennial photos archiving.
- d. The Field Semester status. Meetings.
- e. Website, Facebook, social media
 - Report on progress in implementing new PCCS email address. Michael
 - New letterhead
 - Website updated (email, Contact Us, membership form).
 - Website has lots of outdated information – Progress page 10 yrs old, Newsletter from 2017.
 - Status of renaming website URL to “.org”
 - Facebook updated
- f. Building status reports on:
 - Alarm system, phone lines, security cameras
 - Elevator. Doors locked shut.
 - Knox Box

- Fence repair
- Parking lot resurfacing
- g. Status of dogs and playground use

7. **New Business**

- a. Discussion of event fees. Jeff has provided talking points. Including discounts for town residents. May table item if Jeff is not present.
- b. Purchase table and chair dollies.
- c. Status of adding a donation button to the PCCS website.
- d. Before the next annual membership renewal mailing goes out, the membership form needs revision adding information about legacy donations.
- e. Refrigerator not functioning right, needs to be looked at.

Meeting adjourned at: