

MINUTES

Port Costa Conservation Society Board of Directors Meeting, May 20, 2019

Ridge Greene, Chairman	<u>Attending</u>
Jeff Wilson, Vice Chairman	<u>Absent</u>
Michael Domagalski, Secretary	<u>Attending</u>
Anne Mann, Treasurer	<u>Absent</u>
Suzanne Statler, Financial Treasurer	<u>Attending</u>

Also attending: Dee Stewart, Michelle Bow, Gina Jackson, Veronica Crane, Sarah Humann

Meeting: Called to order by Chairman at 7:09 pm

Last Meeting's Minutes: approved

This Month's Agenda: amended, approved

Selection of Board Officers Bylaws specify a special meeting of the Board following elections assigning the 5 Board positions. Will be taken care of here. Suzanne S moved that following the 4/15/19 elections, the five Board members keep their same positions. Voted on by Board and approved. See above for positions. Vice Chairman backs up the Chairman; Financial Secretary backs up Secretary and Treasurer.

0. Public Comments

- a. Veronica and Gina commented on audio level at nearby houses from some Peripatetic Players non-amplified performances in school yard. However this is during the daytime and the noise level is way below legal limits.
- b. Veronica said the number voting in Board election this year was well below last year. The membership drive had little response. Suzanne moved to form subcommittee to seek increased membership, her as chairperson + a few non-Board members: approved. Discussions about reasons for members not renewing, townspeople opinions and rumors about PCCS Board actions, feelings that the Board doesn't represent the town. Some base opinions/decisions on unfounded rumors and comments (e.g. re the Field Semester), and no presentation of facts seems to change that. Another review of Board's past and current outreach efforts with information about Society actions. Plenty of information available in the Newsletter, on web site, Facebook. PCCS wants more members; discussion of what membership actually provides: supporting preserving and using School, getting Newsletter, involvement in committees, voting for Board members who act and make decisions on behalf of PCCS & School.
- c. Sarah: woodchips are stored where they are to keep maximum parking area available.
- d. Sarah: unapproved compost piles a source of pests, will be removed.

1. Treasurer's Report

- a. Report via absent Treasurer's email: savings account has increased from \$114,088.87 to \$114,167.26 which is the \$78.39 in interest. Checking account has gone from \$78,280.82 to \$82,483.94. \$5,140 allocated to the Idiot String, so all in all we are where we were last year at this time.
- b. Report suggested to the Board regarding the AT&T account that Anne pursue replacement of the 2 tablets, which provide some bill reduction but remain unused. Instead, looking into getting an internet connection, which would be \$99 for hook-up, but comes with a \$110 gift card for signing up. Board in agreement with this plan. Also checking into a square for receiving payments. Sarah H reported that we already have one to use.

2. **Chairman's Report**

- a. Will lead meeting from the following approved agenda.

3. **Events Report**

- a. PCCS Board elections 4/15. Report from election committee/Veronica led to discussion summarized in Public Comments (a). There has been a history of difficulty getting people to volunteer to serve on the Board; lack of interest has led to some elections not held in the past – something that should be avoided in future. The bylaws election rules are complex, parts are not relevant/practical now and may need review. Making changes to bylaws involves reporting to the Secretary of State.
- b. Q2 Newsletter completed 5/1 and mailed out. Newsletter was well-done.
- c. Grizzly Peak Century bike ride 5/5. Everything went well.
- d. Green Cleanup day 5/13. Everything went well, except Jeff mentioned a shortage of help with the chipping; only three people were there.
- e. Museum Open House & fund-raiser 5/16. Suzanne reported: 9 volunteers helped, fire truck was a target for visitors & photographs. Rooms looked very good. Great refreshments provided. \$800+ donations will be matched by CCF. Event provided a reminder of the many positive activities PCCS is doing, in this case, telling the story of the town, something everyone can get behind. Dee & Louie were thanked for past efforts – a big part of current progress. Development of movable displays.

4. **Upcoming Events**

- a. Town-wide Yard Sale 5/25. Was also granted matching funds from the CCF, including porta-potties. The event is not sponsored by the PCCS, but by the Crockett Chamber of Commerce. Information sent out to vendors, Jeff & Anne to help with check-in; ~38 vendors expected. Darryl will assemble a team for parking, Idiot String at entrance to help w/parking donations.
- b. Weddings: Berryman/Hollander 6/1, Pierce/Rosser 7/13, List 10/5, Waterman 10/12. No other weddings are pending.
- c. Yearly meeting of Crockett Community Foundation board at School 6/6 7 pm.
- d. Peripatetic Players: performances of "Port Stories" are scheduled on June weekends 8-9, 15-16, 22-23. Troupe starts at School and moves through the town. Information will be put on PCCS website and Facebook page.
- e. Fourth of July (10th annual parade for whole town). Bathrooms open, announcements and music on front porch.
- f. Car Show. Hilary and Mitch in charge. Hilary proposed Sunday August 4 for the event. Meeting with Board needed; should be scheduled soon.

5. **Ongoing Business**

- a. Grant Committee has been working on application for the Valley Foundation grant for auditorium: nearing completion, seeking to turn it in by the end of the month. The format of the application can be used to seek other grants. The CCF grant status: backstairs concrete pouring done, door bottoms, deadbolts for rooms. Partial payment heading to contractor.
- b. Deed restriction: no progress at this point. We are working for as permanent a deed restriction as possible so the building and land remains PCCS' regardless of joint use agreements or other developments.
- c. Status of museum & archive organization work. Open House covered in Events Report (e).

- d. Status of alarm system, phone lines, security cameras. We have a quote for parts and installation of a camera system. For privacy, cameras have to be focused for minimum peripheral coverage. Burnt flag found on porch led to discussion of urgency of need, and issues like ease of climbing over fence. Moved & approved to proceed with camera quote (approx. \$4,300); Ridge will push for a reduced total.
- e. Elevator. Worked during Museum Open House. Light in elevator problematic.
- f. Field Semester Operating Plan status. TFS has to start their county application process before any further action possible.
- g. Knox Box status. We have progress thanks to new Crockett fire chief; there has to be an agreement between them and knox box company.
- h. Website status. Ridge will provide Peripatatic Players schedule to Jeanavive.
- i. Veronica posts to Facebook, but requires Ridge or Anne (FB administrators) to delete or do anything more than posting.
- j. Fence repair. Nothing recently done. Jeff has an aerial map.
- k. Baking class by Rene. Next class tomorrow 5/21, was announced on Facebook.
- l. Status of fire truck. Safely in the container room, Suzanne seeking \$\$ from Phillips 66 to support truck expenses (& possibly other purposes).

6. New Business

- a. School playground use. Handling needs of dog owners. Policy discussion about dealing with aggressive dogs, a recurring problem. Attack on Jeff 5/3 by yellow Lab, other charges and bites reported. Insurance issues involved? – aggressive dogs usually an issue in coverage – Connie Cameron will be contacted for advice. Gate locked open is working for now, further actions to be considered.
- b. PCCS meeting agenda removed from P.O. bulletin board. Considered 1-time mistake.
- c. Mice abatement: hygiene + setting off alarm. Sealing doors will help, possibly a trapping device. Remove cobwebs periodically. Make alarm sensors less sensitive.

Meeting Adjourned: 8:47 pm

Volunteer Hours

Name	Hours	Name	Hours	Name	Hours
Ridge Greene		Veronica Crane		Spencer Sargent	
Jeff Wilson		Dee Stewart		Victoria Ryan	
Michael Domagalski		Carol Palacio		Anne Scheer	
Anne Mann		Michelle Bow		Sarah Humann	