

MINUTES

Port Costa Conservation Society Board of Directors Meeting, October 15, 2018

Ridge Greene, Chairman	<u>Attending</u>
Jeff Wilson, Vice Chairman	<u>Attending</u>
Michael Domagalski, Secretary	<u>Attending</u>
Anne Mann, Treasurer	<u>Attending</u>

Also attending: Dee Stewart, Spencer Sargent, Michelle Bow

Meeting: Called to order by Chairman at 7:00 pm

Last Meeting's Minutes: Amended & approved

This Month's Agenda: Amended & approved

1. Public Comments

- a. Anne wanted to clarify last month's report about a \$200 adjustment. Came from \$200 in donations received in 2017 Car Show and no such donations this year.

2. Treasurer's Report

- a. Statements given out for month of August. Nothing special to report on. The Car Show report is done. Waiting for a detail to be taken care of.

3. Chairman's Report

- a. Sent report to CCF.

4. Events Report

- a. Car Show. Deduct the \$1200 we made (see Public Comments). This is because we received fewer donations this year. Want to separate event donations from general donations.

5. Upcoming Events

- a. Wedding on October 20.
- b. LITA Christmas card event – Thanksgiving day & Friday (Nov. 22-23).
- c. Christmas Party, December 5. Anne will be coordinating and delegating.
- d. Peripatetic players in and out for setup. Need to open & close school.
- e. Proposed Archive work day on January 12, 9 am.

6. Ongoing Business

- a. Grant Committee report. No meeting this month. We do have enough information for a CCF report. Building Dept agreed to allow this permit going forward, rebuilding back stairs with no further ADA modifications.
- b. Deed restriction: Ridge contacted new attorney. Purpose: to assure that the school belongs to the town, the building and land remains in a similar non-profit status with a view toward Field Semester partnership, and any future situations.
- c. Archive organization: need to get something back on the schedule.
- d. Knox box – the papers for going ahead with this were sent to us, may be addressed at next meeting.
- e. PCCS web site is functioning, Jeanavive posting documents as she receives them. Jeanavive and Jeff will pursue creating separate PCCS events email address.
- f. Fence repair: nothing new to report. Ridge looking for good fence contractors.

- g. Peripatetic in and out for setup. Need to open & close school. They want to submit grant to CCF. Ridge says it looks ok. They want to use school for workshop – idea submitted to PCCS on short notice. PCCS needs time to review. Don't like the idea of PP camping out overnight in the school.
- h. Will continue have monthly reference to the Field Semester project status in our Agenda.

7. New Business

- a. Use of facilities by people with volunteer hours. Will approve a discount for each event. Looking for a general policy to cover all. Will discuss in November meeting.
- b. School roof coating. Help not available probably until the end of summer.
- c. We need a Financial Secretary for the Board. This position lasts until 2021. Mitch agreed to take it on, but is so far unable attend meetings. Let this situation go on for another month.
- d. Discussion of popcorn machine.
- e. Alarm: Ridge waited on phone calls - can't get through. Anne: alarm person wants to look at building. Veronica & Jeff figured out that some of the motion-detection problem is falling plaster.
- f. Need meeting with AT&T to clear up billing, but this is not going to happen. Anne handling.
- g. Concrete removal from lake. We are covered regarding additional insurance. Affects us because they use PCCS property to access concrete.
- h. Newsletter: agreement that one is needed in the near future. Drawing on Connie & Victoria to put together.
- i. Would be good to have one physical calendar covering all school events.

Adjourned: 7:50 pm

Volunteer Hours

Name	Hours	Name	Hours
Ridge Greene	6		
Jeff Wilson	25		
Michael Domagalski			
Anne Mann	9		
Veronica Crane			
Dee Stewart			
Carol Palacio			
Michelle Bow	6		
Spencer Sargebt			
Victoria Ryan	4		
Anne Scheer	2		