

MINUTES

Port Costa Conservation Society Board of Directors Meeting, September 24, 2018

Ridge Greene, Chairman	<u>Attending</u>
Jeff Wilson, Vice Chairman	<u>Attending</u>
Michael Domagalski, Secretary	<u>Absent</u>
Anne Mann, Treasurer	<u>Attending</u>

Also attending: Carol Palacio, Veronica Crane, Spencer Sargent, Michelle Bow, Tom Conklin, Patric Gavin-Duffy

Meeting: Called to order by Chairman at 7:00 pm
Last Meeting's Minutes: Will get to this next meeting
This Month's Agenda: Approved

1. Public Comments

- a. Ridge: Sometime before 9/22, people meet up to discuss creation of auditorium committee. To take ownership about what happens in the auditorium. Plus there are people in town who have talents re auditorium use. Looking for younger committee.
- b. Ridge will talk with Dee about boxing up. Get some help at the auditorium meeting – put in principal's office – before wedding.

2. Treasurer's Report

- a. Statements given out for month of August. Nothing special to report on. The Car Show report is done. Waiting for a detail to be taken care of.

3. Chairman's Report

- a. Nothing special to report.

4. Events Report

- a. Sent report to CC. Car Show. Deduct the \$1200 we made. This is because we received fewer donations this year. Want to separate event donations from general donations.

5. Upcoming Events

- a. Christmas Party, in December. The invitation will include request to come to earlier set-up event. Anne will be coordinating and delegating.
- b. Wedding on October 20.
- c. Peripatetic players in and out for setup. Need to open & close school.
- d. Clean up of school Saturday 5th. Hallways, refrigerator, auditorium. Flyer advertising cleanup to be posted.
- e. Peripatetic Players want to submit grant to CCF. Ridge says it looks ok. They want to use school for workshops. Submitted idea to PCCS on short notice. PCCS needs time to review. Don't like the idea of PP camping out overnight in the school.

6. Ongoing Business

- a. Grant Committee report. No meeting this month. We do have enough information for a CCF report. Building Dept agreed to allow this permit going forward, rebuilding back stairs with no further ADA modifications.
- b. Deed restriction: Ridge contacted new attorney. Purpose: to assure that the school belongs to the town, the building and land remains in a similar non-profit status with a view toward Field Semester partnership, and any future situations.

- c. Archive organization: need to get something back on the schedule.
- d. Knox box – the papers for going ahead with this were sent to us, may be addressed at next first dept meeting.
- e. PCCS web site is functioning, Jeanavive posting documents as she receives them. Jeanavive and Jeff will pursue creating separate PCCS events email address.
- f. Fence repair: nothing new to report. Ridge looking for good fence contractors.
- g. Board discussed the lease terms as specified in The Field Semester Operating Plan. There is no lease agreement yet, but this is about the lease terms, defining the framework by which this project would go forward. Based on what we feel the value of half the use of the building and grounds would be. After some county approvals come through we can work on a formal Lease Agreement.
- h. The Proposal and Operating Plan has been received. The resolution on page 38 (last page) is a Board Resolution to give formal approval to proceed with this Plan, as presented on April 18, 2018. It states that PCCS will participate in site plans, approval process with the county (as building owner), fund raising. Working in cooperation with TFS and Bull Valley Agricultural Center on all this. PCCS' approval needed at this point for TFS to move forward and get funding for the CEQA report (Calif. Environmental Quality Act). Board consensus is, we cannot continue as is and need a major partner.
- i. Chairman proposed agreeing to TFS lease terms. Board voted unanimously to approve. Chairman proposed accepting the Board Resolution for The Field Semester Operating Plan. Motion was made to approve this Resolution, seconded, voted on and approved unanimously. The Board then signed the Resolution on Page 38; this was then turned over to Yaier Heber. This matter that has been under discussion for so long is now resolved.

7. New Business

- a. Use of facilities by people with volunteer hours. Will approve a discount for each event. Looking for a general policy to cover all. Will discuss in November meeting.
- b. School roof coating. Help not available probably until the end of summer.
- c. We need a Financial Secretary for the Board. This position lasts until 2021. Mitch agreed to take it on, but is so far unable attend meetings. Let this situation go on for another month.
- d. Discussion of popcorn machine.
- e. Alarm: Ridge waited on phone calls - can't get through. Anne: alarm person wants to look at building. Veronica & Jeff figured out that some of the motion-detection problem is falling plaster.
- f. Need meeting with AT&T to clear up billing.
- g. Concrete removal from lake. We are covered regarding additional insurance. Affects us because they use PCCS property to access concrete.
- h. Newsletter: agreement that one is needed in the near future. Drawing on Connie & Victoria to put together.
- i. Would be good to have one physical calendar covering all school events.

Adjourned: 7:50 pm

Volunteer Hours

Name	Hours	Name	Hours
Ridge Greene	6		
Jeff Wilson	25		
Michael Domagalski			
Anne Mann	9		

Veronica Crane			
Dee Stewart			
Carol Palacio			
Michelle Bow	6		
Spencer Sargebt			
Victoria Ryan	4		
Anne Scheer	2		