

MINUTES

Port Costa Conservation Society Board of Directors Meeting, August 19, 2019

Ridge Greene, Chairman	<u>Attending</u>	Anne Mann, Treasurer	<u>Attending</u>
Jeff Wilson, Vice Chairman	<u>Attending</u>	Suzanne Statler, Financial Secretary	<u>Attending</u>
Michael Domagalski, Secretary	<u>Attending</u>		

Also attending: Dee Stewart, Michelle Bow, Spencer Sargent, Veronica Crane

Meeting: Called to order by Chairman at 7:06 pm

Last Meeting's Minutes: approved

This Month's Agenda: amended, approved

1. **Public Comments** (none)

2. **Treasurer's Report**

- a. Treasurer's reports and statements. The current reports were handed out. We received the CCF matching funds for the Museum and Car Show. The checking account balance (used for paying bills) is low right now, but Car Show and donation income has yet to be added. Card & \$500 donation received from Carol Palacio, and a nice card from Michelle after the Car Show. The phone bill will be up soon, which now includes Internet.
- b. Status of chip reader for payments. The square + smartphone only handles swipes, and sufficed for Car Show sales. That money has been banked. The chip reader is also working now.
- c. Idiot String receipts have been turned in, and a check has been issued.

3. **Chairman's Report**

- a. Ridge away Sept 3-23. Jeff will lead the next meeting.
- b. Led the meeting with the following agenda:

4. **Events Report**

- a. Car Show on Sunday August 4. Report on income, low number of car entrants, discussion of areas needing attention for a future Show (there will not be one next year). Car Show used to take turns with Talent Show and Art Show. Income for the 2019 show totaled \$6,751.95. Expenses \$1,866.00. The matching \$1,000 CCF funds will come, but it will take a while. The net will be close to \$5,500. The event was fun and enjoyable. The consensus is that a future Car Show (and any major event) must have one person taking charge and driving the preparations and the day.

5. **Upcoming Events**

- a. Coffee with Congressman Mike Thompson, School Auditorium, Mon 8/26 3 pm. Coordinator Mitch says they provide everything except tables & chairs. They want to use the meeting room.
- b. Weddings: List 10/5 Suzanne coordinating, Waterman 10/12.

6. **Ongoing Business**

- a. Grant Committee status and progress. May have a meeting in October. Status of CCF: really close to being done, Ridge's contractor delayed. WW – the grant is approved, all going to the electrical infrastructure; waiting for estimate from electrician. Suzanne hoping to add to this to

finish upstairs electrical for the Museum. Ridge will get the Valley grant proposal out in the next few days.

- b. Status of deed restriction – no news.
- c. Report on museum & archive organization work. Suzanne reported continued work on scanning documents from Theresa Jurik’s, and soon Carol Palacio’s collections. A core group is showing up regularly for this – Suzanne, Dee, Anne, Michael. Project to archive the School centennial photos planned for Sept. 12.
- d. Status of alarm system – we’re not getting false reports lately. Phone lines. Security cameras now working with 6 selected camera shots feeding to monitor, and being recorded (about a week can be stored). Hooking up to the Internet is the next step. We may want to put signs up that recording is going on.
- e. Status of elevator – good.
- f. Field Semester Operating Plan – no news.
- g. Knox Box. Ridge at Fire Commission next Tuesday to bring up again.
- h. Website/Facebook/social media. No password is needed to make changes if you are on the PCCS Facebook account. Using our website and other social media sites to communicate and promote PCCS activity is hit-and-miss right now. More and better can be done here.
- i. Fence repair – no news.
- j. Status of fire truck – no news.
- k. Situation with dogs and playground use. No recent reports of problems.

7. New Business

- a. Dee is putting together information at the request of someone preparing a report for the CCF, on Port Costa, the School, the PCCS.
- b. Jeff brought the Idiot String’s proposed School use dates for September – December. There are no conflicts, so accepted as is.
- c. Discussion on fundraising in 2020. Anne & Suzanne presented an initial plan for a Talent Show. People have been wanting this for awhile. A lot of organization is required – Louis and Dee handled it for years. Suggesting late afternoon: gate open at 3, show at 5. Things for people to do before show. Show has 20 acts. There are the acts, time between acts, raffle drawing in the middle. Making a point for fund raising, perhaps tied in to completion of some School project step. Advertising in *Signal*, flyers for the town. Looking for people to make a commitment to take on roles. Idiot String is a resource. Seeking grant support. Ridge stressed understanding the size of this event going in. May start by announcing a meeting: we’re thinking of putting on a Talent Show. Those that show up can be asked to help and would have more of a stake.
- d. The Board passed a provisional motion to pursue revisions to PCCS liability coverage, per Connie Cameron’s recommendation. Approved to spend up to \$1,500 towards this.
- e. Tom’s concerns about resurfacing parking lot to control weed growth. Agree it is important. Different solutions put out including strengthening and sealing the seams only; this would last us another 7-8 years.

Meeting Adjourned: 8:25 pm

Volunteer hours reported:

Name	Hours	Name	Hours	Name	Hours
Ridge Greene	40	Veronica Crane	30	Spencer Sargent	9
Jeff Wilson	25	Dee Stewart	30	Victoria Ryan	
Michael Domagalski	25	Mary List		Anne Scheer	20

Anne Mann	40	Michelle Bow	13	Sarah Humann	
Suzanne Statler	48	Hilary Sheridan		Jan Mackenzie	