

MINUTES

Port Costa Conservation Society Board of Directors Meeting, June 17, 2019

Ridge Greene, Chairman	<u>Attending</u>
Jeff Wilson, Vice Chairman	<u>Attending</u>
Michael Domagalski, Secretary	<u>Attending</u>
Anne Mann, Treasurer	<u>Attending</u>
Suzanne Statler, Financial Treasurer	<u>Attending</u>

Also attending: Linda Pariani, Tammy Dempsey, Michelle Bow, Spencer Sargent

Meeting: Called to order by Chairman at 7:00 pm

Last Meeting's Minutes: approved

This Month's Agenda: approved

1. Public Comments

- a. Tammy Dempsey, head of the Little Roses pre-school in Crockett, had a proposal for the PCCS – please see New Business 7a.

2. Treasurer's Report

- a. The elevator permit has been received and posted in the elevator; it is good until October. The inspector appears unannounced about yearly.
- b. Several copies of the current reports and statements were passed out.
- c. Some periodicals received and a letter from Jen Copeland.
- d. Income from the Townwide Yard Sale was a total of \$1,357 (\$960 from permits, \$387 from parking, no food income); matching funds will be requested from CCF. The Museum Open House brought in \$1,003 which qualified it for matching funds from CCF.
- e. The Garden Committee has money in their account.
- f. Idiot String also has money and has used some of it, but we have received no receipts.

3. Chairman's Report

- a. See Ongoing Business 6a for the discussion of current grant work.
- b. Ridge wants to set up a meeting with The Field Semester to get a discussion update on their plans and schedule. He and Michael will attend.
- c. Will lead meeting from the following agenda.

4. Events Report

- a. CCF approved micro-grant to purchase new mower for School on 5/2 (not covered at last meeting).
- b. Baking class by Rene on 5/21. Good reports were received on this. There will be a hiatus on these classes for now.
- c. PCCS Townwide Yard Sale on 5/25. It went well and everyone enjoyed this popular event. The only exception was parking problems. The event originated from the Crockett Chamber of Commerce, and while PCCS did not put this event on, it was the target of complaints about insufficient parking and road congestion. PCCS' role was offering the school field for parking, and managing that. The problems and congestion on the county roads leading into town are the Sheriff's responsibility, and a message to Ron as event coordinator pointing this out is planned. Better use of the "parking full" signs is also needed as spaces do open up throughout the day.

- d. Berryman/Hollander wedding on 6/1. Anne was present and it went well, she noted the amount of work involved.
- e. Meeting of Crockett Community Foundation Board at School on 6/6. Ridge reported progress on the stairs work covered by the CCF grant. The dog park proposed to CCF could help our dog situation if approved.
- f. Peripatatic Players June weekend “Port Costa Stories” performances and School use is working out, no reports of complaints. The Players have extended this to the last weekend 6/29-30.
- g. Hillary Sheridan met with the PCCS Board for a Car Show meeting just prior to this meeting. The group went through the checklist of “to be dones” leading up to August 4. Going with an early fee for entrants of \$25, otherwise \$35. Still planning on Ray to do the music, problems with this noted – a backup is a possibility. Advertising planned in *Signal* and other locations. The banner date is being updated. The ordering of pens, placards, trophies, tee shirts is underway. A new event logo and flyer has been created and was discussed. A request for matching funds will be put in to the CCF prior to the event. A menu was decided: bbq pulled pork, hot dogs & chips, vege-chili, coleslaw, and earthquake cake. The Health Dept. will be checking on food prep. A next meeting for the Show is planned for Monday July 1 6 pm.

5. Upcoming Events

- a. Weddings: Pierce/Rosser 7/13, List 10/5, Waterman 10/12. No other 2019 weddings are planned at this point. The dates for all 2020 weddings have already been filled. We are now limiting attendance to a maximum of 150.
- b. Peripatetic Players remaining performances of “Port Stories” June weekends 22-23, 29-30.
- c. Fourth of July (10th annual parade) 7/4. School bathrooms will be opened. The yard and stage will be used after the parade for awards and announcements. There will be a LITA prize drawing in the rose garden at 2 pm. Suzanne looking for volunteers to man the gates into town.
- d. Car Show on Sunday August 4.

6. Ongoing Business

- a. Grant Committee: the Valley Foundation grant is almost ready to submit, pending a final draft by Ridge. The remaining work on the CCF grant: deadbolts and door bottoms. When this is done, the CCF can be shown our progress and the use of the funds. Some questions were raised about the WW grant and the connection to the CCF.
- b. Deed restriction: the “pro-bono” lawyer not doing anything, may look elsewhere. We are working for as permanent a deed restriction as possible so the building and land remains PCCS’ regardless of joint use agreements or other developments.
- c. Status of museum & archive organization work. Work on getting the archives materials scanned and catalogued resuming on Thursday mornings with Suzanne leading. A good and productive process has been worked out. Suzanne working on the display design. A walking tour of the School, museum, town with Suzanne’s boat club members planned Sept. 15. Museum donation expected.
- d. Status of alarm system, phone lines, security cameras. Ridge looking to get reduction on camera system bill. System to allow future camera upgrades.
- e. Elevator. May be transformer problem, buzzing audible. Problems with ‘on’ button responding, needs to be checked out. Light bulb to be replaced.
- f. Field Semester Operating Plan status. A PCCS-TFS meeting is planned – see Chairman’s Report 3b.
- g. Knox Box status. Ridge will check on this at the next Crockett fire department meeting.
- h. Website status. All going ok.
- i. Fence repair. Nothing recently done.

- j. Status of fire truck. Suzanne seeking \$\$ from Phillips 66 to support truck expenses (& possibly other purposes).

7. New Business

- a. Tammy Dempsey, head of the Little Roses pre-school in Crockett, presented a proposal for her first graduating class (graduating to kindergarten) to have a ceremony at the PC School. It would take place Saturday July 20 at 11:30 am. Discussion ensued: location will either be in the auditorium or outside, shade permitting. She has helpers. Jeff said we can provide chairs and set-up should begin at 8 am. The Board moved and approved no fee for this event, as Little Roses is a non-profit, and it would be about children at the School. Tammy has insurance and will send form to Jeff.
- b. Reviewed PCCS letterhead updated by Suzanne. There is a regular letterhead, and one listing all the legal/tax 501(c)(3) status information. Approved for use. New letterheads will be distributed to Board members.
- c. School playground use. Handling needs of dog owners. No new problems after yellow Lab attack reported. The locked-open gate practice is working for now. Will still ask for Connie's comments about dogs & insurance.
- d. An auditorium stage cleanup is planned for Sat. July 6 9 am, to clear out all the accumulation. Will probably need dumpster or truck to receive debris.
- e. Victoria R proposes compost box for rose garden. The Board approved this and offered several locations for it, which Michael will communicate to her.

Meeting Adjourned: 8:09 pm

Volunteer Hours

Name	Hours	Name	Hours	Name	Hours
Ridge Greene	8	Veronica Crane		Spencer Sargent	3
Jeff Wilson	36	Dee Stewart		Victoria Ryan	3
Michael Domagalski	5	Mary List		Anne Scheer	4
Anne Mann	20	Michelle Bow	3	Sarah Humann	
Suzanne Statler		Hilary Sheridan		Jan Mackenzie	